



Statement of Expectations – LAC Delegates

CAI's Pennsylvania Legislative Action Committee has adopted this Statement of Expectations for all volunteers who serve as a Chapter or At-Large delegate on the LAC. Each delegate is required to sign this statement on an annual basis.

Membership

LAC Delegates are expected to remain a member in good standing of CAI and the Keystone Chapter and be current on financial obligations to CAI, as defined in the LAC Operational Guidelines, throughout the course of his or her term of service.

Conflict of Interest

LAC Delegates shall comply with the conflict of interest policies adopted by the Board of Trustees and stricter policies as may be established by the LAC.

Meeting Attendance

All delegates are expected to attend all meetings of the LAC. Delegates who miss three consecutive meetings may be removed from the LAC.

Participation

Each LAC Delegate is expected to contribute to the work of the committee as outlined below:

- Assist in fundraising activities for the LAC
- Participate on one committee of the LAC
- Contribute at least annually to the communications program of the LAC by writing a short article for the chapter magazine, blog or similar publication.
- Attend the annual lobby day at the capitol

Public Policy

LAC Delegates shall not take positions on legislation or regulations that would be in conflict with CAI's national public policy positions or a policy position adopted by a vote of the LAC.

Resignation or Removal

Any LAC Delegate may resign by presenting a written resignation to the LAC Chair, and such resignation shall take effect at the time specified therein, or, if no time is specified, at the time of receipt thereof by the chair. A delegate who accumulates three (3) consecutive absences from LAC meetings may be removed from the LAC. Chapter delegates may be removed by a vote of the chapter board of directors. At-large delegates may be removed by a vote of the LAC.

Reimbursement of Expenses

Delegates shall not be compensated for serving as a volunteer; provided, however, that the LAC may reimburse any delegate for reasonable travel expenses to LAC meetings, as budgeted and authorized by the LAC.

Name: _____

Signature: _____ Date: _____